

Exhibitors information "Buying Properties Abroad" Kistamässan in Stockholm, February 17-18, 2024

Welcome to Kistamässan!

Here is some important information for all exhibitors.

Street address	Arne Beurlings Torg 5, 164 40 Kista		
Moving in	<u>Day</u>	<u>Datum</u>	<u>Time</u>
	Friday	16/2	16.00-20.00
	Saturday	17/2	08.00-10.30
Opening hours	Saturday	17/2	10.30-17.00
	Sunday	19/2	10.30-17.00 (Open from 09.30 for exhibitors)
Moving out	Sunday	18/2	17.00-20.00
	Exhibitors are not allowed to break/dismantle their stand or carry out exhibition goods before the time appointed for moving out on the last day of the fair.		
Service desk for exhibitors	Friday	16/2	16.00 - 20.00
	Saturday	17/2	08.00 - 10.30
Delivery address for consignments	Kistamässan KÖPA HUS UTOMLANDS or BUYING PROPERTIES ABROAD Att: Exhibiting company/ Stand number/contact person/cell phone number Vågögatan 3 164 40 Kista It is important that the address on the consignment is correct!		
Goods transport	Exhibitors goods to be delivered TO Kistamässan: Goods can be received at the earliest 15/2 at the address Vågögatan 3, Kista.		
Pick up goods	Exhibitors goods to be sent FROM Kistamässan: To be picked up latest 19/2 between 07.15-13.00 at Vågögatan 3, Kista.		
Public transport and parking	With the metro or commuter train: With the metro blue line it takes around 20 minutes from the Central station in Stockholm and around 15 minutes walk to the exhibition. With commuter train from Stockholm Central station 17 minutes to station Helenelund and from Arlanda airport around 20 minutes and 3 minutes		

EXHIBITION BUYING PROPERTIES ABROAD



walk to the exhibition.

With car: Kistamässan is situated in direct connection to E4 and E18.

Hotel

We have a special rate with 10% discount (latest day for discount Jan 5) for exhibitors at Scandic Victoria Tower Hotel which is situated in connection with Kistamässan. Book on their website www.scandichotels.com Use code **BFAI150224** and the system will show the discounted price.

Fire Instruction

NB! All material in the stand must be fire proof.

There is an automatic fire alarm and the facilities are equipped with sprinklers. The alarm is directly linked to the Fire department and our smoke detectors are very sensitive. An exhibitor causing a fire emergency response by mistake will be charged any costs arising. If the alarm is triggered a siren howls, and a spoken message in both Swedish and English, will urge everybody to evacuate the facilities – the assembly point is the big parking lot next to the highway.

Smoking and open fire is not permitted in the hall.

Insurance

We recommend that you take out a separate insurance for the trade fair – contact your insurance company and ask for a temporary trade fair insurance. NB!! Do not leave any valuable goods when you leave the stand for the day, such as computers etc.

Disposals

For moving in and out, mobile environmental stations are placed in the halls, where all refuse is to be sorted. During fair days, the environmental stations may be found at the loading door. Exhibiting companies will be charged for the removal of refuse and any exhibited goods left behind.

Storage

There is space to use for storage of smaller goods and wrapping.

Remember

Bring pencils, scissors, tape, tools, extension leads, a trolley, string, cloths, etc. **Note!** Using nails, tape or adhesive pads is not permitted to use on the walls, floors or ceilings of the exhibition hall.

Internet

Free wifi available. Fixed connection for the Internet (For hire),
Please order in good time – contact Mäss-Service.

Electricity and carpet

Please be reminded that electricity is not included in your stand. If you wish to use computers or other electrical equipment you have to order electricity.

There is a concrete floor in the hall.

Stand walls

Stand walls must be restored to their original condition, any damage will be

EXHIBITION BUYING PROPERTIES ABROAD



charged.

Cleaning

Cleaning of the aisles and other common space is done by Kistamässan. Exhibitors are responsible for cleaning of their own stand. Cleaning of the stand can be ordered with the technical order form from Mäss-Service.

Sound

Please keep a moderate sound volume.

The stand

With regards to evacuation it is not permitted to put goods and products outside the stand. It is not either permitted to expose bulky products on the outside of the stand walls.

Food and beverages in the stand

The restaurant in Kistamässan has the food and alcohol permission which means that distribution of food, drinks of the like is not allowed.

You can order this in advance from the restaurant.

Be aware that all alcohol found in the facility that is not ordered through KM Restaurants will be seized

Email to: roy.manaz@kmgroun.se , or call +46 8-410 608 20.

Shopping

Kista Gallery is situated a 15-20 minutes walk from the exhibition centre.

It is a big shopping centre with different shops, restaurants etc.

Open 10-20 every day.

<https://www.kistagalleria.se/>

Do not hesitate to call us.

Fair Media International AB

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Mäss-Service Stand-service

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Welcome to Stockholm!