

# EXHIBITION BUYING PROPERTIES ABROAD



## Exhibitors information October 12-13, 2024.

Welcome to Stockholm and Stockholmsmässan!

Here is some important information for all exhibitors.

|  |  |             |  |
|--|--|-------------|--|
| Street address                                   | Mässvägen 1 Älvsjö, 125 80 Stockholm <a href="http://www.stockholmsmassan.se">www.stockholmsmassan.se</a>  |             |  |
| Opening hours                                    | <u>Day</u>   | <u>Date</u> | <u>Time</u>                                  |
|  | Saturday   | 12/10       | 10.00-17.00                                  |
|  | Sunday   | 13/10       | 10.00-17.00 (Open from 09.00 for exhibitors) |
| Moving in  | Friday   | 11/10       | 16.00-20.00                                  |
|  | Saturday   | 13/10       | 08.00-10.00                                  |
| Moving out                                       | Sunday   | 13/10       | 17.00-20.00 via Gate PC1                     |
|  | <b>Exhibitors are not allowed to break/dismantle their stand or carry out exhibition goods before the time appointed for moving out on the last day of the fair.</b>   |             |  |
| Service desk for exhibitors / Malmö Mäss-Service | Friday   | 11/10       | 16.00 - 20.00                                |
|  | Saturday   | 12/10       | 08.00 - 10.00                                |
| Delivery address for consignments                | <b>Exhibitor goods for delivery:</b><br>Stockholmsmässan, Godsmottagningen<br>KÖPA HUS UTOMLANDS or "Buying Houses Abroad"<br>Your STAND NUMBER and YOUR COMPANY NAME<br>Parkeringsvägen 10, 125 30 Älvsjö, Sweden |             |  |
| Pick up goods                                    | <b>NB! Deliveries can be received no earlier than Friday 11<sup>th</sup> of October.</b>   |             |  |
|  | If you want to send it earlier Stockholmsmässan will charge 325 SEK/sqm goods for 5 days. For any questions about this please contact Eventservice +46 8-749 44 44.  |             |  |
|  | Unloading from car to warehouse 325 SEK/pc (if the goods are over 1000 kg or more than 4 cubic meters, this must be booked with our logistics department), not booked is 470 SEK/pc.                               |             |  |
| Pick up goods                                    | Exhibitors goods to be sent FROM Stockholmsmassan  |             |  |
|  | Must be collected, no later than Monday 14 <sup>th</sup> of October between H.10-16.<br>Important: Goods must be addressed by Company name and your stand number.  |             |  |

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|-------------------------------------|--|
| <b>Loading gate</b>                 | Gate PC1<br>Height 4,40 m<br>Width 3,30 m  |
| <b>Exhibitors moving in</b>         | During moving in loading gate PC1 will be used by the exhibitors as an entrance. This entrance will be open Friday 11/10 16.00 – 20.00 and Saturday 12/10, 08.00 – 10.00. This is the only time transport of goods is permitted. During the exhibition the entrance will be closed.<br>Note, no moving in is permitted from the main entrance.   |
| <b>Public transport and parking</b> | <b>From Stockholms City:</b><br>Buses and commuter train stops at Älvsjö Station.<br>Buses please see: <a href="http://www.sl.se">www.sl.se</a><br>Commuter train takes 10 minutes from Stockholm Central station depart 8-12 times/h.<br><b>From Arlanda airport:</b> Airport Express train to Stockholm Central station and change to commuter train to Älvsjö or commuter train directly from Arlanda, 50 minutes.<br><b>By car:</b> E4S/E20S and follow signs Mässan/Älvsjö. |
| <b>Smoking</b>                      | Smoking is not permitted in the hall   |
| <b>Fire Instruction</b>             | NB! All material in the stand must be fire proof.  |
| <b>Insurance</b>                    | We recommend that you take out a separate insurance for the trade fair – contact your insurance company and ask for a temporary trade fair insurance. NB!! Do not leave any valuable goods when you leave the stand for the day, such as computers etc.  |
| <b>Storage</b>                      | There is space to use for storage of smaller goods and wrapping.<br>Stockholmsmässan has limited storage space. We charge a storage fee for goods that arrive before official installation or are collected after official dismantling. If you leave goods behind after the official dismantling period, we will store them at your expense. Unlabelled goods that cannot be identified will be discarded.   |
| <b>Remember</b>                     | Bring pencils, scissors, tape, tools, extension leads, a trolley, string, cloths, etc. <b>Note!</b> Using nails, tape or adhesive pads is not permitted to use on the walls, floors or ceilings of the exhibition hall.  |
| <b>Internet</b>                     | Free wifi available. Fixed Internet connection (For hire),<br><i>Please order in good time – contact Mäss-Service.</i>   |
| <b>Electricity and carpet</b>       | <b>Please be reminded</b> that electricity, spotlights and carpet are not included in your stand. If you wish to use computers or other electrical equipment   |

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you have to order electricity, **there is a concrete floor.**  
Make your orders directly to Mass-Service.

- Stand walls** After the exhibition, the wall units should be restored to original condition, Any damage will be charged.
- Sound** Please keep a moderate sound volume
- Cleaning** Cleaning of the aisle and other common spaces is done by Stockholmsmässan. Exhibitors are responsible for cleaning of their own stand.
- The stand** With regards to evacuation it is not permitted to put goods and products outside the stand. It is not either permitted to expose bulky products on the outside of the stand walls.
- Food and beverages in the stand** Stockholmsmässan, Mässrestauranger, is responsible for all service of food, beverages etc. This means that serving of food and beverages is not permitted. You can order this in advance please contact Stand catering: Phone: +46 8- 727 72 40.
- Hotel** We have a special rate for all exhibitors at Scandic Talk Hotel, close to the exhibition centre. As an exhibitor you get 15% discount, please use this link to book (Code UTS):  
<https://www.scandichotels.se/hotell/sverige/stockholm/scandic-talk?bookingcode=UTS>  
**Book as soon as possible, limited number of rooms!**

Do not hesitate to call us.

## **Fair Media International AB**

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## **Mäss-Service** Stand-service

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