

**EXHIBITION
BUYING
PROPERTIES
ABROAD**



Exhibition stand booking

Terms of Condition

1. **Definition** In these rules, the term *Exhibitor* refers to all employees or agents of the company, and the *Exhibitor* is also understood to mean the exhibition space outlined in the Stand Space Agreement.
2. **Charges for Space** The charges cover the cost of steel stands, if specified. These charges are based on current labor rules and may change if those rules change significantly.
3. **Stand Construction** The Organizers have appointed Official Contractors, who will be the only ones allowed to build and set up the shell scheme stands.
4. **Allotment of Space** Once space is assigned, the Exhibitor must formally accept the area and agree to the terms and conditions in the contract. The Stand Application form must include all required information.
5. **Revision of Layout** If the layout of the Exhibition needs to change, the Organizers have the right to move the Exhibitor to a different, suitable location, if both parties agree.
6. **Completion of Exhibits** All stands and exhibits must be fully set up by the opening time on the first day of the exhibition.
7. **Dismantling of Exhibits** Exhibits and displays cannot be taken down or removed before the closing time on the last day of the exhibition. Stands and

display materials should be taken down as soon as possible after the official closing time.

8. **Unoccupied Space** If the Exhibitor does not occupy the space they were assigned, they must pay a penalty equal to the cost of reserving that space. The Organizers may choose to reassign or deal with that space as they see fit.
9. **Prohibition of Transfer** Exhibitors are not allowed to transfer, sublet, or give away their space to others without the Organizers' permission.
10. **Advertising Material** Exhibitors can hand out advertising materials from their stand but not in areas like entrances or exits, or in a way that disturbs other exhibitors. If using devices that make noise, these must not disturb other exhibitors.
11. **Electrical Fittings and Supplies** Extra lighting, power outlets, motors, and other electrical supplies can be ordered from the Organizers and their Official Contractors. Detailed information will be provided before the exhibition.
12. **Storage** Exhibitors are responsible for removing all orders and empty items from the exhibition area and storing them elsewhere.
13. **Admission** Admission is limited to those who, in the Organizers' opinion, have a professional interest in the exhibition. The Organizers have the right to refuse entry without giving a reason.
14. **Right of Registration** Exhibits can only be displayed if they meet these rules. The Organizers have the right to refuse or remove an exhibitor for not complying with the rules. There will be no refund if this happens.
15. **Cancellation of Space** Exhibition space must be paid for in full, even if the Exhibitor does not use it. Space cannot be transferred to someone else without the Organizers' written approval.
16. **Conduct of Exhibitors and Representatives**
 - **Annoyance:** The Organizers can stop any activity that disturbs other exhibitors or visitors. Business must only be conducted at the Exhibitor's own stand and not in the aisles or other areas.

- **Microphones:** Microphones can be used, but the volume must not disturb others. The Organizers can stop their use if it becomes a problem.
- **Gangways:** Stands or goods must not block aisles. Any items found in the aisles can be removed by the Organizers without taking responsibility for any loss.
- **Publicity Materials:** Promotional materials can only be distributed from the Exhibitor's stand.

17. **Third-Party Materials** Exhibitors cannot distribute brochures, newspapers, or other materials from third-party companies without the Organizers' permission.

18. **Amendment of Rules** The Organizers can change, add, or remove any of the rules. If a situation arises that isn't covered by these rules, the Organizers' decision will be final. The headings in these rules are for reference only and do not form part of the contract.

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